

LRCCD/LRCFT
Memorandum of Understanding

Remote Work for Coordinators

Background

Coordinators generally work the majority of their assignment on-ground at their campus of assignment (with some exceptions). Currently, only classroom faculty have explicit contractually specified allowances outlining online and remote work. The Federation and District have a shared interest in clarifying online and remote work for non-classroom faculty.

Agreement

1. "Remote" refers to the ability of a faculty member to perform their professional responsibilities (consistent with Article 8.4.3 and 8.4.5) in a location other than their campus of assignment.
2. Tenured coordinators who can meet all professional responsibilities associated with their assigned coordinator duties remotely may do so by mutual agreement with the Area Dean.
3. Coordinators shall work a minimum of 7.5 hours on ground per week.
 - a. The 7.5 hours on ground can consist of any combination of instructional and/or coordinator duties.
4. When scheduled to work remote, coordinator's work-day will be consistent with Article 4.84
5. Adjunct faculty serving as coordinators may be assigned up to .6 FTE of remote assignment in any semester.
 - i. Part-time librarians must complete a minimum of one performance review without an overall evaluation of less the satisfactory to be eligible for remote assignment.
6. If coordinators accept a remote assignment during their performance review year then they agree to have remote work evaluated as part of their workstation review.
 - a. Where practicable, the review team shall include faculty with experience working in an online environment.
7. This MOU sunsets in June 2023

LOS RIOS COMMUNITY
COLLEGE DISTRICT



Jamey Nye, Deputy Chancellor



Chanelle Whittaker, AVCHR

06/02/2021
DATE

LOS RIOS COLLEGE FEDERATION
OF TEACHERS

Belinda Lum, Chief Negotiator

Jason Newman, President

May 24, 2021
DATE